

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY

Special Meeting

29 Stoddard Road

Bantam, CT 06750

March 17, 2011 ~ 7:30 p.m.

CALL TO ORDER: Chairman David R. Wilson called the special meeting to order at 7:35 p.m.

ROLL CALL

Present: David Geiger, Christian Bratina, William Hartman, David R. Wilson, and James Koser. C. Bratina and W. Hartman were seated as voting members.

Absent: William Buckley, Kevin Kelley

Others Present: Ted Legendre, Plant Superintendent; Ann Curtis, Recording Secretary; Jack Healy, Director of Public Works, arrived at 7:55 p.m. Harry Colvocoresses and Sandra Becker were present from the Litchfield Housing Authority.

MINUTES

a) Regular 2/10/11 Minutes: Motion: D. Geiger moved and J. Koser seconded a motion to approve the 2/10/11 regular minutes as presented. All voted aye and the motion carried.

b) Amendment to Regular Approved 12/9/10 Minutes: Motion: D. Geiger moved to approve the amendment to the minutes of 12/9/10 by inserting the following sentence in place of the last sentence of Item 1.a) "Mr. Wilson offered him the installment plan, but pointed out that in order to get on it, he must abide by the caveat that states he must pay as if he were there when the project started." J. Koser seconded the motion, all voted aye and the motion carried. The minutes of 12/9/10 will be amended and redistributed.

OLD BUSINESS

1. Litchfield Housing Authority: D. Wilson referred to the total \$38,040 outstanding bill they began charging from the time they notified the Housing Authority. Mr. Colvocoresses said they could not raise the rents or pay the entire bill, but would be open to considering payment in installments. Ms Becker said they have had some large, unexpected bills lately at Wells Run and anticipate a new boiler and roof for Bantam Falls soon. Chairman Wilson explained that if the WPCA does not get paid by the LHA, it will have to charge its users, and Wells Run's pump station is not even part of the system. He thought that was unfair to the users. The Commission urged them to apply for whatever grant money they could, including Seherr-Thoss. If they could not pay the total amount by fiscal year-end, WPCA would entertain the idea of payment in monthly installments, with a review at the end of the calendar year and assessment of the following year's rate. D. Geiger said they could also spread the debt over a broader base by asking the Town to help, and then pay in monthly installments. Mr. Colvocoresses asked if the interest could be waived, and D. Wilson said they would waive it until the end of the year. C. Bratina said he would be comfortable accommodating two years of installment payments if possible, but the WPCA should be compensated for its time and efforts. D. Geiger asked for a reasonable compromise and suggested payments of \$1,000 per month until the end of the calendar year without interested charged, assessing another calendar year rate in December.

Motion: D. Geiger moved, based on the Housing Authority's request for relief, to offer them an alternate payment plan of \$1,000 per month against the \$38,040 debt, beginning on April 1, 2011 through the end of 2011 without interest accrual on the \$38,040, and then meet again at the end of December, 2011 to discuss a payment plan for 2012. C. Bratina seconded the motion. Upon voting all voted aye and the motion carried. Mr. Colvocoresses and Ms Becker said they would take that proposal back to the Housing Authority for approval. T. Legendre said they had worked on the system about a year before they began billing for their time.

2. Brett Zuraitis Interest Charge: D. Wilson said Mr. Zuraitis had sent a check for the October invoice that was not current in interest charges. Mr. Zuraitis thought he should not have to pay the interest charge of \$10. D. Wilson pointed out his choice was either for the payment plan or to pay in full. Mr. Wilson said he did show Mr. Zuraitis where the caveat was on the land records, and he would be responsible for it. **Motion:** C. Bratina moved to deny the request for waiver of the interest fee, and J. Koser seconded. All voted aye and the motion carried.

3. Morris Meter and New Meter: D. Wilson reported that Morris has requested, under FOI, a copy of information on both meters for comparison. C. Bratina said the meter Morris gave us to use, the trapezoidal, was the inappropriate meter for that application. It is not as accurate as the Palmer Bowlus 4210 Ultrasonic. The trapezoidal was also responsible for the break in the printer data, with debris getting inside the meter box and jamming the printer. The totalizer and non-resettable counter still worked, however. D. Wilson asked Mr. Legendre to add a note at the bottom of the chart to show the totalizer reading the last full day it printed. J. Healy asked when they would be approaching Morris with the move away from the trapezoidal, and D. Wilson said it would be this month.

4. Public Works Director Priority List of Items: J. Healy said the permit application is done for an average daily flow rate of 934,000 gallons.

- **SCADA:** T. Legendre reported Any Sincali from US Automation had been in and has everything working correctly. He will be back again after working on a software issue and then do some program changes.

- **Grant Application:** J. Healy said the grant for the energy student is being held up by Workers Compensation.

- **Torrington Road Meter:** See Treatment Plant Report

5. Budget – Fiscal 2011-2012: The third draft of the budget was reviewed. Items to check on are:

- FICA figure from Finance appears to be wrong – should be 5.65% for half year, then goes back to 6.2% – T. Legendre will check.
- Eliminate pagers from 53107
- Revise electric 53101 to adjust for rate reduction – should be 5% lower - \$97,000 instead of \$100,235 – using generation rate of 8.55¢/KWH
- 318101-56102 Medical & Life – please check – sounds high

- Page 5 “Fund Balance” should read “Transfer from Fund Balance”
- Should note what the fund balance figure is – is it \$300,000?
- Page 5 Sewer Usage Fees will change to \$846,486 with rate increase budgeted
- D. Wilson asked for another column on last page for anticipated revenue 2010-2011

A public hearing will have to be held for the rate increase that is budgeted.

6. Safety: Mr. Healy said he is redoing the safety manual and will have C. Bratina check it over as he goes along. He has covered two chapters so far.

NEW BUSINESS

1. Treatment Plant Report: T. Legendre reported that the plant ran well in February. He and Jack Healy attended a hearing in Hartford 3/9/11 where the phosphorus limits given will allow them to meet permit with very little treatment. Regarding the Torrington Road meter, J. Healy asked Mr. Nash whether or not he is going to send a letter saying he witnessed the problem with the old 3230 meter. T. Legendre will put the affidavit together stating there were no high flows experienced on the Torrington Road line during the period in question and send it off to Torrington.

- **NPDES Permit:** T. Legendre will submit the NPDES application by its March 21, 2011 due date.
- **FOG:** No report.

2. Adjournment: Motion: D. Geiger moved to adjourn at 10:45 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Curtis
Recording Secretary